

Child Care Checklist:

· What type of childcare is it? LNR, RLNR, MA, FCC, GCC?

· What is the adult to child ratio? _____

· Ask for their fee schedule. Got it

· How much notice is given for changes to fees, hours, etc.?

· Is there a written agreement/contract? Yes No

· What happens when you or the provider are sick, on vacation or there is a stat holiday?

· Do their hours/days match what you need? Yes No

· What is their guidance/discipline philosophy?

· What is their policy regarding communication with parents?

· Does the care provider's values reflect your values? Yes No

· Watch how the care provider interacts with the children.
- How does she speak with them? Yes No
- Do they encourage them? Yes No

· Do they accept subsidy? Yes No

· Have they opted in for Child Care BC? Yes No

· How do they transition children into care? Yes No

STAFF QUALIFICATIONS

· Is there a Criminal Record Check for all people over 12 years of age in the facility/home? Yes No

· Do they have Child Care Emergency First Aid? Yes No

· What is their child care training:
- Responsible Adult Training Yes No
- Family Child Care Training Yes No
- ECEA Yes No
- ECE Yes No

· If your child requires extra support, does the care provider feel confident they can meet your child's needs? Yes No

· Do they have references? Yes No

· Are other substitutes available to cover sick staff? Yes No

· If so, are their qualifications acceptable? Yes No

SAFETY

· Is there an emergency plan for gas leak, evacuation, fire? Yes No

· Working smoke detectors and fire extinguisher? Yes No

KITCHEN/NUTRITION

· Is the kitchen clean? Yes No

· Are cleaning solutions in locked cupboards or out of reach? Yes No

· Are sharp utensils locked up or out of reach? Yes No

· Are cords away and can't be pulled down? Yes No

· Is snack provided? Yes No

· If so, do they serve two or more food groups per snack? Yes No

· Are medications out of reach and locked up? Yes No

SLEEP POLICY

· Is there an area for rest? Yes No

· Is the sleep area clean, free of clutter, easy for the child to walk out of? Yes No

· Who provides bedding? _____

· What is the bedding cleaning policy?

· Do they have a policy on when they nap? Yes No

· How long will they nap?

ILLNESS

· What is their illness policy?

· Do they have a list of illnesses that prevent the child from attending? Yes No

· What is their policy on fevers?

· What is their medication policy?

· Is there a cleaning schedule? Yes No

BATHROOM

· Is the bathroom clean? Yes No

· Is there a handwashing procedure and is it posted? Yes No

· Are there footstools to make sink and toilet accessible? Yes No

· What is their diapering/toileting routine?

· What is provided for toileting/diapering and what do I provide?

PLAYROOM

· Are there toys for each child's age and stage of development (infant, toddler, preschool-aged, out-of-school age)? Yes No

· Is the playroom clean and in good repair? Yes No

· Is the daily schedule posted? Yes No

· Is there a list of activities for the children to partake in during the day? Example: art, free-play, circle time, etc. Yes No

OUTDOORS

· If on a busy road, is the fence in good repair? Yes No

· Is there an area for running? Yes No

· Are areas set up for the children to explore, and participate in imaginative play outdoors? Yes No

· Are children allowed to take risks? Yes No

· If there are animals, is the area inspected and cleaned of feces daily? Yes No